



Memorandum of Understanding/Garden Agreement

Date: _____

Attention: _____

Re: _____ Community Garden
Memorandum of Understanding and Garden Agreement

Dear Community Garden User:

This is a Memorandum of Understanding between _____ community garden, Garden Coordinator and the City of Vaughan and constitutes a garden agreement regarding the future planting of _____ community garden to be located at _____ in the City of Vaughan.

City of Vaughan's Annual Responsibilities

- Supply and preparation of planting area
- Supply of rain barrels and/or water source
- Supply of temporary fencing (if applicable)
- Maintenance of surrounding trees related to pruning and fertilizing (if applicable)
- Assist the Garden Coordinator with the communication and promotion of garden events and initiatives, as appropriate
- Assist the Garden Coordinator, where feasible and when necessary, with any disciplinary actions should any rules of the Gardener License Agreement be breached

Garden Coordinator's Responsibility

- Comply with all City of Vaughan Bylaws and Provincial regulations and maintain a high level of respect for the City property
- Maintain regular contact with the City of Vaughan representative
- Maintain a "waiting list" for those interested in participating in the garden activities
- Submit a detailed description of the proposed layout of the garden and community engagement plans
- Planting of annuals (i.e. vegetables, herbs and flowers)
- On-going bed maintenance including: weeding, watering, litter pick-up, removal of fallen or rotten produce on a weekly basis.
- Ensure Gardeners are following the Community Garden Rules/Gardener License Agreement, including harvesting when required. Failure to comply with Garden Rules will forfeit that individual's space which will be given to the next person on the waiting list.

Community Garden Coordinator

Date: _____

City of Vaughan Representative

Date: _____

Cc. [additional City of Vaughan staff as needed]